

ADCQR REDCAP DATA COLLECTION GUIDE

(3 forms required to be completed)

Clinical Data Collection Form

Patient Health & Well-Being Questionnaire

Patient Details Form

Type of visit:

1. **In person:** Site staff to distribute printed form to patient for completion prior to/during consult
OR
Clinician to complete during consult with patient
2. **Telehealth:** Clinician to complete during consult with patient

Site staff to complete patient details form/Excel spreadsheet for each eligible patient.

Site staff to enter all data into REDCap

At the end of the data collection period:

- Scan and save paper-based patient details forms as PDF OR
- Save the completed Excel spreadsheet.

Site staff to notify ADCQR Coordinating Centre at the end of data collection period

Upload Excel spreadsheet OR scanned forms (PDF) via Secure File Transfer Protocol (SFTP)*

Site staff to notify ADCQR Coordinating Centre of upload.

**Instructions to access SFTP will be provided close to the data collection completion period.*